

Role: Maintenance Manager

Location: Hyde Park, West London (W2), W2 2HF

Salary: Up to £52,000 per annum

Contract Type: Permanent

About Us:

Victory Services Club (VSC) is a successful charity which provides membership services to serving & retired members of the UK Armed Forces, NATO, Commonwealth, and their families. The Club, which is close to Marble Arch, has 200 bedrooms, extensive dining facilities, and seven Event Rooms which are available for Club members. Our Event Rooms are hired to generate revenue for the charity. The Club operates a number of schemes to provide free breaks for serving members of the Armed Forces. We have a fantastic new opening for a Night Receptionist to join our friendly Front of House Team.

The Role:

We are looking for a talented, experienced and professional Facilities (Maintenance) Manager to join our team looking after our prestigious Military Members Club in central London. The building consists of 200 bedrooms, 7 function rooms and extensive dining rooms. You will have full accountability for the facilities and maintenance ensuring they meet the standards of appearance, safety and overall functionality. You will lead the ongoing repair, defect and planned maintenance and emergency maintenance of the building in full compliance with Health & Safety legislation. It is a role that requires excellent planning, communication and task monitoring skills, with an ability to address both strategic and short-turnaround tasks.

The Person:

The ideal candidate will have:

- A professional qualification in facilities management (BIFM Level 4+) or relevant experience.
- A qualification in health & safety (NEBOSH, IOSH)
- Significant relevant experience in similar roles and environments.
- Quantifiable track record of contractor management (property maintenance, facilities management, catering services).
- Experience in project management with an emphasis on gap analysis and quality standards implementation.
- Leadership skills with proven experience of leading, supporting and mentoring teams.
- Possess an excellent understanding of statutory compliance including, health and safety, fire and environmental health.
- Built environment and technical understanding of hard and soft services – with advanced awareness of PPM processes.
- Strong financial management, budget interpretation and execution.
- Excellent ICT skills.
- Be fluent in English.
- Military knowledge is not essential but would be a distinct advantage, as would previous experience in hospitality.

Salary & Benefits:

- One time payment of £500 to be given to staff as a 'cost of living' bonus this September.
- £500 bonus upon completion of probation
- £500 recommend a friend scheme.
- Full time contract (40 hours per week)
- 25 days' annual leave + bank holidays
- Pension scheme
- Life Assurance Scheme
- Excellent Benefits Package
- Free onsite freshly cooked staff meals
- Staff Committee and Social Events